



*Your Community*  
Selby District

## Agenda

### Community Engagement Forum – Partnership Board (Western)

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- Venue: Hillam and Monk Fryston Community Centre  
Old Vicarage Lane, Monk Fryston. LS25 5EA.
- Date: Tuesday 12 January 2016
- Time: 7pm
- To: District and County Councillors  
Councillors David Buckle, Jack Crawford, Mel Hobson, David Hutchinson, John Mackman, John McCartney, Bob Packham and Chris Pearson.
- Co-opted members of the Partnership Board  
Andy Pound (Chair), Howard Ferguson, Jenny Mitchell, David Nicklin, Jenny Prescott, Rita Stephenson, Roy Wilson and Stuart Wroe.
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- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Partnership Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests. Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

### **3. MINUTES**

To confirm as a correct record the minutes of the previous Partnership Board held on 6 October 2015 (pages 1 to 8 attached).

### **4. CHAIR'S REPORT**

To receive and note any updates from the Chair (verbal report).

### **5. MEETING DATES FOR MUNICIPAL YEAR 2016/17**

To note the proposed dates for meetings during the municipal year 2016/17 (page 9 attached).

### **6. ISSUES TABLE**

To consider the updated Issues Table (pages 10 to 14 attached).

### **7. FINANCE REPORT**

To receive the latest finance statement (pages 15 to 16 attached).

### **8. COMMUNITY DEVELOPMENT PLAN PROGRESS REPORT AND FEEDBACK FROM THE RECENT PUBLIC FORUM**

To receive an update from AVS on the current Community Development Plan, and to consider feedback from the Community Engagement Forum event held on 8 December 2015; this had sought views and ideas for the new Community Development Plan.

### **9. PLANNING FOR NEXT PUBLIC FORUM**

To consider arrangements and expenditure for the Community Engagement Forum event on Tuesday 1 March 2016.

### **10. FUNDING SUB-COMMITTEE**

To receive recommendations from the Funding sub-committee in relation to funding applications received since the last Partnership Board meeting.

### **11. ANY OTHER BUSINESS**

An opportunity to raise any matters not covered by the agenda.

## 12. NEXT MEETING

To confirm the date, time and location of the next Western CEF meetings.

<b>Dates of next meetings</b>
<b>Forum</b> – Tuesday 1 March, 6.30pm.
<b>Funding sub-committee</b> – Tuesday 5 April, 6.30pm. Deadline for applications is Monday 21 March at 4pm.
<b>Partnership Board</b> – Tuesday 5 April, 7pm.

**Jonathan Lund**  
**Deputy Chief Executive**

For enquires relating to this agenda, please contact Daniel Maguire, Democratic Services Officer on 01757 292247 or email [dmaguire@selby.gov.uk](mailto:dmaguire@selby.gov.uk).



# Minutes

## Community Engagement Forum Partnership Board (Western)

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Venue:	Hillam and Monk Fryston Community Centre
Date:	Tuesday 6 October 2015
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors David Buckle, Bob Packham and Chris Pearson.  <u>Co-opted members</u> Andy Pound (Chair), Howard Ferguson, David Nicklin, Jenny Prescott, Rita Stephenson, Roy Wilson and Stuart Wroe.
Apologies:	Councillor Mel Hobson, Jennifer Mitchell and Ray Newton.
Officers present:	Rose Norris (Executive Director, Communities, Selby District Council), Gillian Marshall (Solicitor to the Council, Selby District Council), Chris Hailey-Norris, Association of Voluntary Service (AVS) and Daniel Maguire (Democratic Services Officer, Selby District Council).
Public:	0

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### 1. DISCLOSURES OF INTEREST

Councillor Buckle informed the meeting of his membership of the Sherburn Camera Club in relation to agenda item 9.4. He remained in the meeting during consideration of this item.

### 2. MINUTES

The minutes of the Partnership Board held on 7 July 2015 were considered, and an amendment was noted relating to the Community Development Plan (Local Walks). It was confirmed that the local walks would be published on the Western CEF website as the Selby Health Walks group did not have a website.

**RESOLVED:**

**To approve the minutes of the Partnership Board meeting held on 7 July 2015, subject to the amendment above.**

**3. CONSTITUTIONAL CHANGES AND BOARD MEMBERSHIP**

The Executive Director, Communities and Solicitor to the Council explained the background to the recent changes to the Selby District Council Constitution, the reasons for the changes and the effect on Community Engagement Forums (CEFs). It was explained that a design group had been set up to consider ways in which CEFs could be strengthened within the existing local government framework and how the governance of CEFs could be strengthened to ensure compliance with local government legislation and the Council's Constitution.

In respect of the awarding of CEF grants, the Executive Director, Communities explained that local government legislation required that grants awarded over £500 should be published. It was explained that if approval was given on a funding application by the Partnership Board, it would then be passed to the Executive Director, Communities who would then conduct a final check to ensure that the application met all the necessary criteria and was within the rules.

The Executive Director explained that the administrative functions of the CEF would now be undertaken by Democratic Services at Selby District Council and that a procurement process had been undertaken to secure the services of Third Sector partners for the delivery of community engagement functions. Following the procurement process, AVS had been awarded the contract to support the Western CEF with regard to community engagement. In respect of the administrative role a specific Democratic Services Officer had been appointed to work with each CEF.

The Solicitor to the Council guided the Board through the Constitutional changes relevant to CEFs. It was noted in particular that the Police and Fire Service were no longer statutory partners although it was confirmed that representatives from each organisation could be invited to attend, or co-opted as full members in accordance with the CEF rules on co-option.

The Solicitor to the Council explained that the membership of the Partnership Board would consist of all district and county councillors who represent wards/divisions within the CEF area, and up to eight co-opted members. The Board were informed that it was suggested that the eight co-opted members consist of four Parish Council representatives and four other representatives however each CEF had the discretion to revise this split as necessary. It was further explained that the Chair would continue to be appointed by Selby District Council, and a Vice Chair would be appointed by the Partnership Boards if required. The Solicitor to the Council outlined that Partnership Boards would be required to meet at least four times each year, and Board members would be

required to adhere to the Code of Conduct which District and County Councillors would be required to adhere to their authority's Code of Conduct.

With regard to funding applications, it was explained that these could be considered by a Sub-Committee of the CEF; however the Committee needed to be formally constituted. It was confirmed that the Western CEF will have a funding Sub-Committee of five members, and that the Solicitor to the Council would draft the Terms of Reference. It was noted that meetings of the Sub-Committees would be held in public and would be administered in the same way as Partnership Board meetings.

In response to a query from the Board it was confirmed that; the quorum for meetings was one-third of all members with there being no specific requirement for any specific type of member to be present., Additionally it was explained that there was no general right for members of the public to speak, although public speaking could be permitted at the discretion of the Chair.

Copies of the Third Sector service specification was circulated to the Board and members were asked to submit any comments to the Chair. It was noted that any additional work undertaken by the AVS officer, outside of the service specification, would be charged to the CEF at a daily rate. The Board asked that the AVS officer investigate additional sources of funding that might be available. In response to a question it was confirmed that room bookings for Partnership Board meetings and Forums would be undertaken by Democratic Services with costs being paid from the CEF budget and bookings for speakers/organisations by AVS.

**RESOLVED:**

- (i) To confirm the co-opted membership of the Western CEF Partnership Board to be; Andrew Pound, Howard Ferguson, Jennifer Mitchell, David Nicklin, Jenny Prescott, Rita Stephenson, Roy Wilson and Stuart Wroe.**
- (ii) To confirm the appointment of a Funding Sub-Committee with five members and to agree that the Sub-Committee would meet prior to each Partnership Board meeting to consider grant applications received and provide recommendations to the Board.**
- (iii) To ask the Solicitor to the Council to draft Terms of Reference for the Funding Sub-Committee.**
- (iv) To confirm the membership of the Grants sub-committee as; Jennifer Mitchell, David Nicklin, Jenny Prescott, Rita Stephenson and Roy Wilson.**
- (v) To ask the Democratic Services Officer to update membership lists and circulate revised copies to all Board members.**

*The Executive Director, Communities and Solicitor to the Council left the meeting at this point.*

#### **4. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM**

It was noted that the last Forum meeting had been held on Tuesday 29 September in Sherburn in Elmet and focussed on public transport. It was felt this had been an effective discussion subject however more advertising of the meeting would have increased the attendance.

The AVS officer presented the Board with a proposal to produce a brief postcard-style questionnaire that could be distributed by members prior to the December Forum. It was explained that the questionnaire would ask community members for their ideas on what they felt were the priorities for the Community Development Plan (CDP) for 2016 and beyond. Board members were also encouraged to each bring ten people from their respective communities to the next Forum. The Board discussed the need to link the date, location and theme of future Forum meetings to maximise interest and attendance.

#### **RESOLVED:**

**To ask the AVS officer to prepare a draft questionnaire that can be circulated to Board members for comments, prior to being distributed by Board members throughout the Western CEF area in advance of the December Forum.**

#### **5. COMMUNITY DEVELOPMENT PLAN**

Board members provided updates on recent developments and progress of the CDP. The following update was provided:

##### Transport

Further problems had been reported with local bus services. The Board asked the AVS officer to investigate options regarding community car-share schemes and community transport.

##### Community Safety

It was reported that North Yorkshire Police are looking for additional volunteers.

##### Developing Redundant Telephone Kiosks

The Board expressed an interest in having a speaker from the Heartbeat Trust and/or the Ambulance Service to discuss defibrillator projects which had previously been identified as a suitable use for redundant telephone kiosks.

The AVS officer reported that funding was being made available by Government for community defibrillator projects. The Board asked that this information be circulated to Parish Councils.

**RESOLVED:**

- (i) **To add Community Transport to the Community Development Plan.**
- (ii) **To ask the Democratic Services Officer to circulate details of Government funding for defibrillator projects to Parish Councils.**
- (ii) **To ask the AVS officer to consider speakers from the Heartbeat Trust and/or Ambulance Service for a future meeting.**

**6. ACTION LOG UPDATE**

Board members provided updates on the Action Log as follows:

(i) Item 10 (Monk Fryston and Hillam Traffic Calming) – it was reported that the new sign had been installed and was operational. It was agreed this item could be marked as completed.

(ii) Item 29 (Beech Grove parking issues) – it was reported that the issues have been resolved and a formal application for a residents parking scheme had been submitted.

(iii) Item 63 (Sherburn High School) – the school has submitted an application to North Yorkshire County Council for a Third Generation artificial pitch with possible funding from both Selby District Council and the Football Trust.

(iv) Item 66 (Lorry parking in Sherburn) – it was reported that a multi-agency meeting would take place with Selby District Council, Leeds City Council and North Yorkshire County Council to sign an agreement on the introduction of clearways within the affected lay-bys. Concern was raised that that this may move the problem elsewhere and that a long-term parking strategy for Sherburn was needed.

(v) Item 69 (A63/A162 junction) – North Yorkshire County Council were currently drawing up a proposal and would hold a site meeting in due course.

**7. MARKETING AND PUBLICITY**

The Board discussed the merits of using Parish newsletters / magazines to promote CEF Forums. It was felt that utilising such publications would ensure wider promotion of forthcoming Forums, but that to be effective it would require coordination between publication dates and deadlines, and the date of future Forums.



**RESOLVED:**

**To ask the Democratic Services Officer to research the frequency of Parish publications within the CEF area, and the publication dates / deadlines.**

**8. FUNDING APPLICATIONS RECEIVED**

The Chair of the Funding Sub-Committee presented a verbal report as follows:

**8.1 – South Milford Parish Council**

The application was for £552.99 towards the production of a Community Christmas Song by children at South Milford Primary School which was within the CEF area. Match-funding of £553.00 had been secured from South Milford Parish Council, along with volunteer time from the Parish Council and the Leeds Anti-Social Behaviour Team. The Sub-Committee felt that the application met the aims of the Community Development Plan with regard to 'Developing Youth Services' and 'Community Safety', and that the application had the support of the local community. The Sub-Committee felt that this would be a positive project that would involve young people from the community, and also provide wider benefit to local residents and greater community cohesion.

**RESOLVED:**

**To approve the application for £552.99.**

**8.2 – Burton Salmon Parish Council**

The application was for £1,000 funding towards the purchase and installation of a Defibrillator Unit in Burton Salmon village which was within the CEF area. Match funding had been secured by Burton Salmon Parish Council through fundraising of £1,675. The Sub-Committee felt that the application met the aims of the Community Development Plan, in particular in relation to 'Community Safety', and that the application had the support of the local community through the Parish Council. Furthermore, the application fitted with the CEF's previously stated support for similar projects.

**RESOLVED:**

**To approve the application for £1,000.**

**8.3 – Brotherton and Byram All-stars**

The application was from the newly created under-7s and under-9s teams of the Byram and Brotherton All-stars Junior Football Club, which was within the CEF area, and was for a grant of £900 toward various equipment and costs associated with the setting up of the new teams. The club has secured match funding of £70 and was aiming to secure a further £700 through fundraising and private donations / sponsorship. The Sub-Committee felt that this application met the aims of the Community Development Plan in relation to 'Youth Provision' and 'Leisure', and that the application had the support of the community.

**RESOLVED:**

**To approve the application for £900.**

**8.4 – Sherburn Camera Club**

The application was from a Camera Club based within the CEF area with approximately 40 members. The application was for a grant of £928.99 towards the cost of a new HD Laptop and HD Projector, with match-funding of £150 raised by the club. The Sub-Committee's recommendation was to refuse the application as it was not clear how the grant would benefit the wider community or address issues in the Community Development Plan. The Board discussed the application and several members described the work that the Camera Club had undertaken with local schools and young people.

**RESOLVED:**

**To defer a decision on the application and allow the group to resubmit the application with more information about how it engages with the local community.**

**8.5 – Monk Fryston United Junior Football**

The application was from a junior Football Club based within the CEF area that provides facilities for boys and girls aged between 5 and 16. The application was for a grant of £974.00 towards the cost of a set of goal frames and nets with match-funding of £250 from the club. Unfortunately the applicant had failed to include a copy of the club's accounts and a copy of the club's Constitution; both were a requirement of any grant application. The Sub-Committee's recommendation was to defer a decision pending receipt of the club's accounts and Constitution.

**RESOLVED:**

**To defer a decision due to the applicant not having submitted all the necessary information.**

**9. ANY OTHER BUSINESS**

None.

**10. NEXT MEETING**

It was confirmed that the next Forum would take place on Tuesday 8 December 2015 starting at 6.30pm at the Hillam and Monk Fryston Community Centre.

The next Partnership Board meeting would take place on Tuesday 12 January 2016 starting at 7pm at the Hillam and Monk Fryston Community Centre.

The next Funding Sub-Committee would meet at 6.30pm before the Partnership Board meeting on Tuesday 12 January 2016.

Meeting closed: 8.56pm

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### **Proposed dates for 2016/17 Municipal year**

The Democratic Services team has drafted a calendar of meeting dates for the municipal year 2016/17. The calendar of dates will be submitted to Council for approval. The draft calendar includes dates for Western CEF meetings and is provided for information and to assist with forward planning.

Tuesday 7 June – Forum

Tuesday 5 July – Partnership Board

Tuesday 13 September – Forum

Tuesday 11 October – Partnership Board

Tuesday 13 December – Forum

Tuesday 10 January – Partnership Board

Tuesday 7 March – Forum

Tuesday 11 April – Partnership Board



# Western Community Engagement Forum 'You said – We did' Action Table

Items Raised: 69  
 Items Resolved: 61  
 Items Outstanding: 8  
 Items Watching Brief: 0

06/01/2016 **TABLE 30**

## Items raised

	Issue and date initially raised	Update	Action
9	Burton Salmon need a children's play area 12 <sup>th</sup> October 2010 <b>Contact</b> Cllr Chris Pearson, NYCC 01757 704202 <a href="mailto:chris.pearson@northyorks.gov.uk">chris.pearson@northyorks.gov.uk</a>	6.1.15	Still on hold until an area is located.
10	Monk Fryston and Hillam Traffic Calming issues 12 <sup>th</sup> October 2010 <b>Contact</b> Cllr J Mackman 01977 689221 <a href="mailto:jmackman@selby.gov.uk">jmackman@selby.gov.uk</a>	5.3.13	The Community Officer had a discussion about the crossing in Monk Fryston where there is funding available. After consultation it has been suggested that it is not a safe area to locate a crossing and other measures need to be looked at.
		26.3.13	The PC still await any response from NYC Highways on the PC and DC proposals for traffic calming in Monk Fryston. To date County have rejected every suggestion for location of pedestrian crossing in Monk Fryston
		2.9.13	Gary Lumb has advised that options have been sent to PC but that he is still awaiting decision from them as to whether to go with temp pedestrian crossing or not.
		1.10.13	It has been agreed at a parish council meeting that a crossing will erected near the Stove Shop in Monk Fryston at a cost of £13,200; some funding will be given by the parish council and topped up from other places.
		7.1.14	There has been two objections regarding the crossing that need to be addressed, local recruitment for a traffic patrol has taken place.
		7.10.14	The process is still ongoing. Funding was discussed and it was suggested that Highways have agreed to spend £15,000 in this financial year. No progress has been made regarding employing anyone as a crossing patrol.
		6.01.15	The process is still ongoing and waiting for Highways to instruct them on what is happening
		7.04.15	The process is still ongoing and some work has commenced although slowly.
		3.06.15	Traffic calming now completed except for rumble strips on western end of village 30day works order submitted. Issues regarding VAS noted by local office and will inform

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	Issue and date initially raised	Update	Action
			Installers. Rumble strips ordered, then lining crew as requires specialist anti-skid
		7.07.15	The process is still ongoing and some work has commenced although slowly.
		6.10.15	Reported at Partnership Board that the signs are in place and are working. Item can be removed.
25	Flooding in the Aire Valley particularly affects Fairburn and Brotherton. 11 <sup>th</sup> January 2011 <b>Contact</b> Mark Young, NYCC Flooding Manager 01609 797588 <a href="mailto:mark.young@northyorks.gov.uk">mark.young@northyorks.gov.uk</a>	5.5.11	Some progress with UK Coal and the landowner has been made, however a date for completion has yet to be agreed. Discussions have taken place between NYCC, Internal Drainage Board and the Environment Agency.
		1.2.12	Consultants have now been appointed and discussions are continuing but at the moment there is no change.
		7.1.14	Flooding in the Aire Valley has been discussed in detail and a forum will be arranged to accommodate speakers from the Environment agency.
		4.3.14	Forum meeting held focus on flooding issues. Advised that if there are further queries about this, people would be best directed in the first instance to the website: <a href="http://www.environment-agency.gov.uk/research/planning/default.aspx">http://www.environment-agency.gov.uk/research/planning/default.aspx</a> If they cannot find the necessary information contact our customer contact centre on 03708 506 506 or email at: <a href="mailto:enquiries@environment-agency.gov.uk">enquiries@environment-agency.gov.uk</a>
		2.4.14	Questions were raised at the Forum meeting and are being dealt with.
29	There are parking issues on Beech Grove. 8 <sup>th</sup> March 2011 <b>Contact</b> Sharon Fox, NYCC, Highways 08453669507 <a href="mailto:Sharon.Fox@northyorks.gov.uk">Sharon.Fox@northyorks.gov.uk</a>	26.3.13	Issue has surfaced again due to increasing parking. There is witness evidence that Library staff are parking there all day, Cllr Jordan has been and discussed this with them. Suggested we get the officers to look again at this, come up with some solutions and then either Cllr Packham or Cllr Jordan take it forward.
		2.4.13	Gary Lumb has advised that Cllr Jordan has requested that consultation process to re-start.
		2.7.13	Enquiries are being made to find out who owns the land. The parking issues will be looked at into more detail to see what can be done. A solution to suit all residents is highly desirable. A suggestion was made to build a residents parking area.
		27.11.13	Bob is raising the possibility of resident parking on Beech Grove in some form. Neither County nor District have any money to convert grassed areas to parking.
		7.2.14	Cllr Packham is looking into this and will be having a meeting asap to take matters further.
		7.10.14	A meeting is to be arranged with residents and Highways, nothing has been reported back on this, Cllr Packham will chase this up and report back to the board.
		6.1.15	Nothing further to report

	<b>Issue and date initially raised</b>	<b>Update</b>	<b>Action</b>
		3.06.15	GD has submitted a proposal to install double yellow lines at the entrance to Beech Grove. Proposals will be advertised 28.05.15
		6.10.15	It was reported that the parking issues have been resolved and that an application has been submitted for a resident's parking scheme.
		18.12.15	Requested update from Sharon.
63	Sherburn High School will be consulting villages in the area re. opening the swimming pool to the wider community.	5.3.13	In order to prevent closure a working group of residents and the Parish Council decided to have a feasibility study. The plan is to open the pool to the public in the evening and weekends if there is enough interest and it will be available during the day for primary/ junior schools to use.
		2.7.13	A viability report has been put forward and they are now waiting for the outcome. Modifications will include a gym, improved parking facilities and an artificial pitch. Funding may be available for this project.
		1.10.13	This project is now moving forward and it has been agreed that the next part of it will be funded by Selby District Council; this will include a detailed survey of the pool. Modifications will include a gym, improved parking facilities, landscaping, separating from the school and an artificial pitch. North Yorkshire Council is supporting the project.
		7.1.14	A survey of the pool area has now been completed; the results of this will be available shortly.
		2.4.14	There has been a recent meeting regarding the pitch that is required.
		3.6.14	The school are planning to improve the sports facilities and encourage public use; they are looking at an all weather sports pitch and potential refurbishment to the swimming pool and changing rooms. Selby District Council along with others is hoping to progress the scheme and to complete the work by summer 2015. It was stated that the school governors have no intention of closing the facility providing the current revenue continues.
		15.7.14	It has been confirmed that there is funding available from SDC for the swimming pool and leisure complex project. The new school head is very keen to proceed with this. It has been suggested that the Pontefract and Knottingley swimming pools may close. If these closures go ahead the Sherburn pool may be an alternative for those residents.
		7.10.14	Plans are going well and at the present time, nothing further to update.
		3.3.15	The school are planning to improve the sports facilities and encourage public use; they are looking at an all weather sports pitch and potential refurbishment to the swimming pool and changing rooms. This project is ongoing.
		6.10.15	Cllr Packham reported to the Partnership Board that an application for a 3G pitch has

	Issue and date initially raised	Update	Action
			been submitted to North Yorkshire CC, with possible funding sources being SDC and the Football Trust.
66	Issue of lorries and vans parking in Sherburn raised at June 14 Public Forum.	3.6.14	It was agreed to add this item to the issues table for further discussion by the Partnership Board.
		15.7.14	Parking in the area is an issue, many lorries park over night. There is a meeting to take place on the industrial estate about Lorry Parking provision in the area.
		7.10.14	There is a need to identify an area on the industrial estate for safe parking. Unfortunately this may not solve the problem and will be on going.
		6.1.15	Parking in the area is an ongoing issue as many Lorries park over night. There is a need to identify an area on the industrial estate for safe parking and for the provision of toilets, showers and changing facilities. Potential land is available. Parish Council to consider adding to the new Selby District Plan.
		3.3.15	A piece of land has been identified for safe parking, there has been a recent meeting to discuss this unfortunately this may not solve the problem and will be on going.
		7.07.15	There are a lot of Lorries parked in the local areas, a lorry park is urgently required, some talks have taken place about this and a decision is still to be made.
		6.10.15	Cllr Packham reported to Partnership Board that a multi-agency meeting was being organised involving Leeds CC, Selby DC. North Yorkshire CC which will aim to sign an agreement on the installation of clearways in laybys. Ultimately a lorry parking strategy will be needed for the whole area. Cllr Packham will report back to the next meeting on 12 January 2016.
68	Flooding in the village of South Milford raised at Oct 14 PB meeting	7.10.14	This has been a recent issue over the summer months. This will be now be put on the action log and monitored. There is a meeting with the authorities set up for 15 <sup>th</sup> October about how to go forward.
		3.3.15	An update will be requested as soon as possible by CEF admin.
69	Occurrence of dangerous incidents at the roundabout at the Junction of the A63 and A162. Raised at Public Forum March 15	3.3.15	Overview from Ray Newton- Dawn and Mark are residents on the A63 on the Leeds (west) side of the roundabout, and their daughter has to walk to the north side of the roundabout on the A162 to catch bus to go to Sherburn. They have told me of their concerns about her and others safety because of wagons which they have observed mounting the kerb as they travel from Leeds on the A63 towards Sherburn on the A162.  They are worried that this situation which has steadily got worse because of the increase in traffic to Sherburn industrial estate will get worse as the estate grows and want to know



	Issue and date initially raised	Update	Action
			<p>what can be done to eliminate the potential danger.</p> <p>I visited the site yesterday and took photographs of the footpath which is sandwiched between the right up the road edge and private land - JP Plan. In certain places the kerb is dropped to allow access to JP for vehicles which means that the carriage way is not as clear as it might be and the road lines on entry to the roundabout are that as clear as they might be for roundabout users.</p> <p>To make matters worse two lamp posts have been sited in the middle of the footpath which are clearly is an obstruction to pedestrians and presents further potential dangers. I have not seen lampposts sited in a similar position on footpath adjacent to the busy A63 in MF Village.</p>
		7.4.15	Some communication has been made with Highways and a meeting will be set up shortly by Cllr Pearson.
		6.10.15	Cllr Pearson reported that Gary Lumb (Highways) is working on a strategy and will arrange a site meeting in due course.

**Grants:**

**Income:**

Date:	Details:	£
01/04/2015	Balance B/F from previous years	-£ 6,248.11
01/11/2015	Annual Grant from SDC	£ 10,000.00
		£ 3,751.89

**Expenditure:**

Date:	Ref Number:	Awarded to:	Details:	Paid £	Commitment £	Total	Date Agreed:
25/06/2015		BROTHERTON SCOUT GROUP	CAMPING EQUIPMENT - PA SYSTEM	£ 250.00		£ 250.00	
25/06/2015		HILLAM RINGTREE LIGHTS CLUB	HILLAM RINGTREE LIGHTS	£ 250.00		£ 250.00	
25/06/2015		BURTON SALMON PC	BENCHES FOR PRIMARY SCHOOL	£ 250.00		£ 250.00	
30/06/2015		Selby AVS	Community Fair	£ 1,500.00		£ 1,500.00	
30/07/2015		THE FAIRBURN SINGERS	PURCHASE OF DIGITAL PIANO	£ 1,000.00		£ 1,000.00	
30/07/2015		BROTHERTON & BYRAM JOINT COMMUNITY FUND	ITEMS FOR CARNIVAL ATTRACTIONS AND ENTERTAINMENT	£ 250.00		£ 250.00	
13/08/2015		4th KNOTTINGLEY BROTHERTON RAINBOWS		£ 250.00		£ 250.00	
17/08/2015		SELBY DISTRICT VISION	IT EQUIPMENT	£ 250.00		£ 250.00	
24/09/2015		MONK FRYSTON & HILLAM COMMUNITY ASS.	YOUTH CLUB COSTS	£ 1,000.00		£ 1,000.00	07/07/2015
06/11/2015		SOUTH MILFORD PARISH COUNCIL	SOUTH MILFORD COMMUNITY SONG	£ 552.99		£ 552.99	06/10/2015
06/11/2015		BURTON SALMON PC	BURTON SALMON DEFIBRILLATOR	£ 1,000.00		£ 1,000.00	06/10/2015
06/11/2015		BYRAM & BROTHERTON ALL STARS	BYRAM & BROTHERTON ALL STARS	£ 900.00		£ 900.00	06/10/2015
06/11/2015		SOUTH MILFORD AGAINST FLOODING	SOUTH MILFORD FLOODING ACTION	£ 250.00		£ 250.00	07/04/2015
26/11/2015		SOUTH MILFORD & LUMBY SPORTS ASS.	SOUTH MILFORD JUNIOR FOOTBALL TEAM	£ 250.00		£ 250.00	07/04/2015
				£ 7,952.99	£ -	£ 7,952.99	

-£ 4,201.10 Grant Available

**Project Running Costs:**

**Income:**

Date:	Details:	£
01/04/15	Balance B/F from previous years	£ 14,273.76
01/11/2015	Annual Grant from SDC	£ 10,000.00
		<b>£ 24,273.76</b>

**Expenditure:**

Date:	Ref Number:	Paid to:	Details:	Paid	Commitment	Total
09/04/2015		EVERSLEY PARK COMMUNITY CENTRE	ROOM HIRE 07.04.15	£ 39.00		£ 39.00
09/04/2015		EVERSLEY PARK COMMUNITY CENTRE	REFRESHMENTS	£ 15.00		£ 15.00
30/04/2015		COMM HSE	TELEPHONE CALLS	£ 8.60		£ 8.60
31/05/2015		COMM HSE	TELEPHONE CALLS	£ 5.90		£ 5.90
25/06/2015		COMM HSE	POSTAGE FOR VARIOUS ITEMS	£ 12.09		£ 12.09
25/06/2015		REACH STUDIOS	CEF WEBSITE WORK	£ 84.00		£ 84.00
30/06/2015		COMM HSE	POSTAGE	£ 144.00		£ 144.00
30/06/2015		COMM HSE	PHOTOCOPYING B&W	£ 3.18		£ 3.18
30/06/2015		COMM HSE	PHOTOCOPYING COLOUR	£ 58.08		£ 58.08
30/06/2015		COMM HSE	TELEPHONE CALLS	£ 3.64		£ 3.64
14/07/2015		FAIRBURN COMMUNITY CENTRE	02.06.15 & 07.07.15	£ 60.00		£ 60.00
14/07/2015		FAIRBURN COMMUNITY CENTRE	02.06.15 & 07.07.15	£ 45.00		£ 45.00
31/07/2015		COMM HSE	POSTAGE	£ 0.52		£ 0.52
31/07/2015		COMM HSE	PHOTOCOPYING B&W	£ 11.82		£ 11.82
31/07/2015		COMM HSE	PHOTOCOPYING COLOUR	£ 7.84		£ 7.84
31/07/2015		COMM HSE	STATIONERY	£ 6.43		£ 6.43
31/07/2015		COMM HSE	TELEPHONE CALLS	£ 4.64		£ 4.64
31/08/2015		COMM HSE	TELEPHONE CALLS	£ 2.06		£ 2.06
31/08/2015		COMM HSE	PHOTOCOPYING B&W	£ 14.82		£ 14.82
03/09/2015		EVERSLEY PARK COMMUNITY CENTRE	MEETING 29.09.15	£ 80.50		£ 80.50
03/09/2015		EVERSLEY PARK COMMUNITY CENTRE	REFRESHMENTS	£ 25.00		£ 25.00
18/09/2015		COMM HSE	MEETING AIRE & CALDER	£ 40.00		£ 40.00
18/09/2015		COMM HSE	REFRESHMENTS	£ 5.25		£ 5.25
24/09/2015		COMM HSE	REFRESHMENTS	£ 7.93		£ 7.93
24/09/2015		COMM HSE	STATIONERY	£ 1.25		£ 1.25
30/09/2015		COMM HSE	PHOTOCOPYING B&W	£ 2.70		£ 2.70
30/09/2015		COMM HSE	PHOTOCOPYING COLOUR	£ 0.64		£ 0.64
29/10/2015		MONK FRYSTONE COMMUNITY CENTRE	HIRE OF CENTRE	£ 30.00		£ 30.00
13/11/2015		COMM HSE	PHOTOCOPYING B&W	£ 19.38		£ 19.38
		REACH STUDIOS	WESTERN WALKS PRINTING		£ 1,099.20	£ 1,099.20
						£ -
						£ -
				<b>£ 739.27</b>	<b>£ 1,099.20</b>	<b>£ 1,838.47</b>

£ 22,435.29 Grant Available

**Total Funds Available:**

**£ 18,234.19**